

OUT OF STATE AND OVERNIGHT EDUCATION TRIPS

The Board of Education recognizes the value of guided instruction that may occur in locations other than the classrooms of the district. Field trips or excursions may be conducted in connection with courses of instruction or school-related social, educational, cultural, athletic or music activities. The Board believes that careful planning can greatly enhance the value and safety of such trips.

All trips involving out-of-state or overnight travel are to be made in accordance with this Policy and Administrative Regulation, and shall require the prior approval of the Board. The Board may approve overnight education trips and education trips to out-of-state locations provided they meet criteria outlined in AR 6405 and can be arranged at a reasonable cost to the participants. The Board will not approve a trip unless it is under the district's direction and control.

All trips involving out-of-state or overnight travel shall require the prior approval of the Board. Other trips may be approved by the Superintendent or designee.

Principals shall ensure that teachers develop plans that provide for the safety of students and their proper supervision by certificated staff on all school-sponsored trips. Other school employees and parents/guardians also may participate in this supervision and may be asked to attend preparatory training sessions and/or meetings. The ratio of adults to students on school-sponsored trips shall be at least one to ten.

The district makes available medical or hospital insurance for any student of the district injured while participating in a district-sponsored field trip. (Education Code 35331)

The Superintendent is charged with developing administrative regulations related to implement this Policy.

Legal Reference:

EDUCATION CODE

32040 Duty to equip school with first aid kit

32041 Field trips

32043 Snakebite kits on field trips

32044 Violations

35330 Excursions and field trips

35331 Provision for medical or hospital service for pupils (on field trips)

35332 Chartered airline transportation

35350 Transportation of students

44808 Liability when pupils not on school property

48908 Duties of pupils; authority of teachers

Policy

Adopted: September 1, 2005

VACAVILLE UNIFIED SCHOOL DISTRICT

Vacaville, California